

# New User Interface for SkyDesk Chat

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SkyDesk Service Center

## Summary

Thank you for using SkyDesk. We really appreciate your business.

We will update SkyDesk Chat and changes its user interface.

Every user will move to new user interface and current user interface will be terminated.

This document will describe mainly about UI changes.

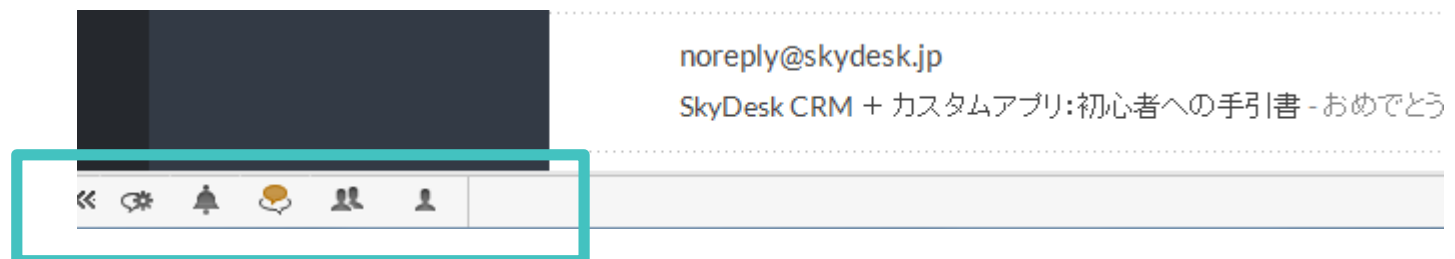
For further details, we will publish help pages.

### Important Note:

New SkyDesk Chat will not support Internet Explorer.

Please use the latest version of Firefox or Chrome until we will support it.

You can chat with your contacts people in chat bar which placed in the bottom of each applications (Mail, Docs etc.) even in Internet Explorer.

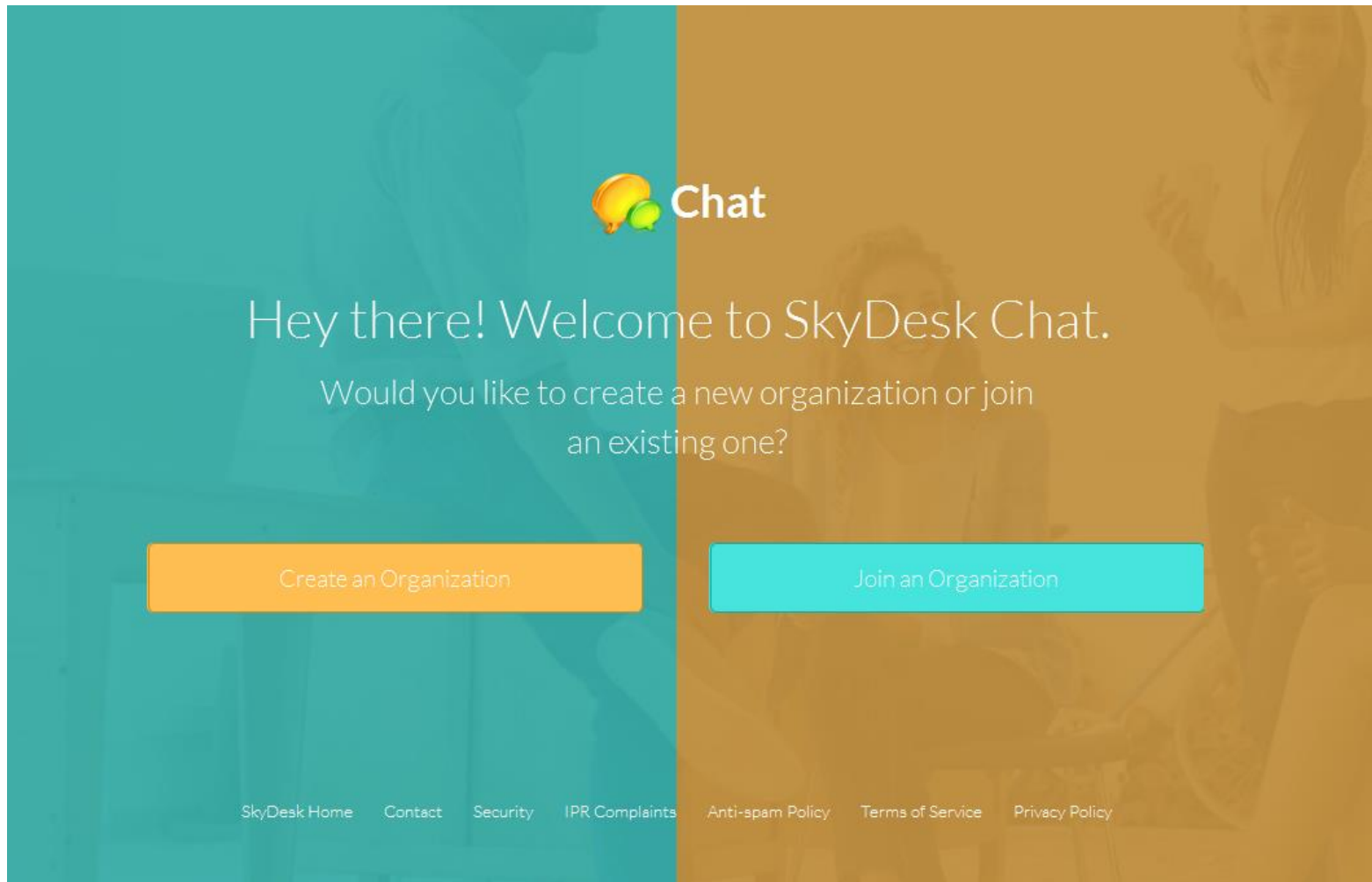


# 1. New design and Organization for SkyDesk Chat

You have to join SkyDesk Mail (not CRM) organization when you start to use new SkyDesk Chat.

If you have not join to any organization yet, you will choose to create or join the exist organization.

If you have already joined to organization, you will see just a confirmation screen. In case your organization member already start to use Chat, you will not see this screen.



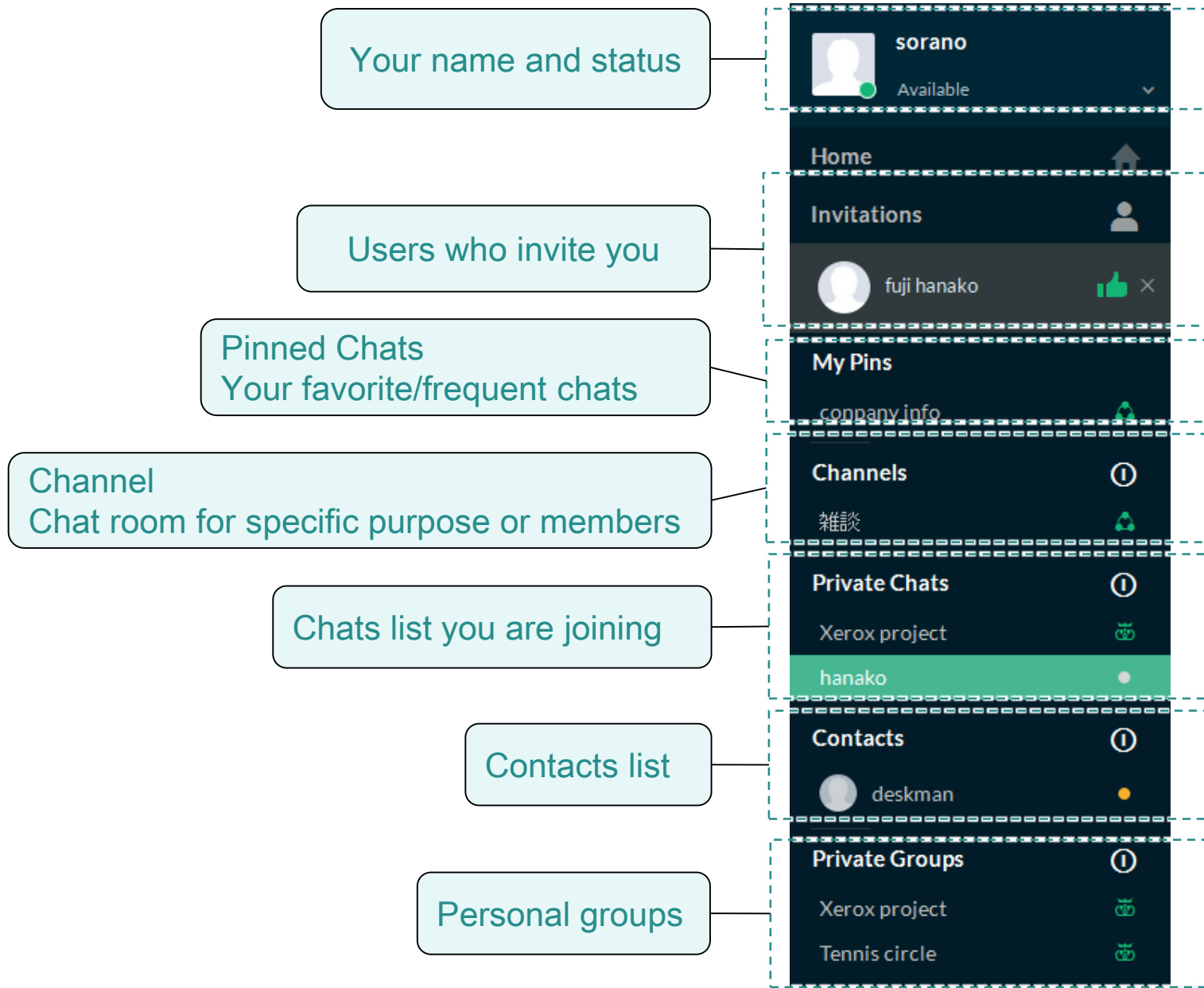
## 2. New SkyDesk Chat screen

The screenshot displays the SkyDesk Chat interface. At the top, there is a search bar labeled "Search in Contacts, Groups, Chats & Channels (Ctrl + Space)". The interface is divided into three main sections:

- Left Panel (Chats list):** A dark sidebar containing navigation options: Home, Invitations, My Pins (with sub-items like company info), Channels (with sub-item 雑談), Private Chats (with sub-items Xerox project and hanako), Contacts (with sub-item deskman), and Private Groups (with sub-items Xerox project and Tennis circle). A callout box labeled "Chats list" points to this sidebar.
- Middle Panel (Chat window):** A chat window for a contact named "ゼロ子" (offline). The message history shows a conversation where "ゼロ子" asks "空野さん、ちょっといいですか？" and "Me" replies "はい、なんでしょうか？". A callout box labeled "Chat window" points to this area.
- Right Panel (Group Chat):** A group chat window titled "ゼロ商事 商談プロジェクト" with 2 participants. The message history shows "Me" saying "先日の商談お疲れ様でした。次回はいつにしましょう？" and "つくえ" replying "お疲れ様でした、来週水曜13:00~か、金曜が一日あいています".

At the top right, a callout box labeled "Organization Manage and settings" points to a toolbar containing icons for Manage, @, refresh, share, calendar, settings, and a profile icon.

# 3. Chats list



## 4. Channel (new feature)

You can make “Channel” for your organization or its groups.

Your organization members can join and leave any channel anytime.

You can create channels for any topic/project and accelerate you organization’s communication.

The image shows two overlapping screenshots from a software interface. The background screenshot, titled "Channels", displays a list of existing channels under the heading "Channels you can Join". Two channels are visible: "社内連絡" (Internal Communication), active 4 hours ago with 1 member, and "雑談" (Casual Chat), active 5 hours ago with 1 member. A "Create Channel" button is located in the top right of this window. The foreground screenshot, titled "Create Channel", is a modal dialog for creating a new channel. It includes a back arrow, a close button, and a "Create Channel" button. The dialog contains the following fields and options: a text input for "Channel Image & Title" with a tip to give an appropriate name and description; radio buttons for "Levels" (Organization, Team, Private) with "Organization" selected and a note that anyone in the org can join; an "Add members" section with a text input for "Enter Users to invite"; and a "Description" section with a text input for "Channel Description".

## 5. STREAMs

You can manage your organization from “Manage” button on the upper-right of Chat screen.

This chat organization is equal to Mail organization, and it has same members and same super admin(owner).

You can assign chat original admin(non-super) other than mail admin.

You cannot manage domain or other Mail specific features from this screen.

The image shows a screenshot of a chat application interface. At the top right, a callout box labeled "Organization settings" points to a "Manage" button in the chat header. Below this, the "Organization settings" page is displayed. The left sidebar contains navigation options: Organization, Users, Admins, Groups, and Security. The main content area shows the profile of "sorano sky (Owner)" with details like "Known as 空野", email "yuki.toda+soranosky@fujixerox.co.jp", and location "Japan". Below the profile, there are tabs for "Groups", "Account Activity", and "Two-factor Authentication". The "Groups" tab is active, showing a table with one group: "東京支社" with a role of "Member" and a "Member since" of "3 hours ago". An "Unassign" link is visible next to the group entry. Below the table, there are definitions for "Member" and "Moderator" roles.

Organization settings

Search in Contacts, Groups, Chats & Channels (Ctrl + Space)

Manage

Active Users

Organization

Users

Admins

Groups

Security

sorano sky (Owner) Last login on 5 hours ago

Known as 空野

yuki.toda+soranosky@fujixerox.co.jp

Japan

( GMT -8:00 ) Pacific Daylight Time(PST8PDT)

Groups Account Activity Two-factor Authentication

Group Name	Role	Member since	
東京支社	Member	3 hours ago	Unassign

Member - You will have access to the group, but cannot add or delete group members.

Moderator - You will have access to the group and have permissions to add and delete group members.

